

Technical Advisory Committee (TAC)

REPORT OF MEETING

TUESDAY, FEBRUARY 21, 2006

10:00 A. M.

CITY OF EAST PALO ALTO

1. INTRODUCTIONS AND REVISION TO AGENDA

Self-introductions were made, Ward Donnelly announced the annual training workshop for the Commercial, Industrial, and Illicit Discharge Control (CII) subcommittee will be held in South San Francisco on March 30. Matt Fabry added an item to the agenda regarding Requests for Proposals for the Program's technical consultants, EOA and the San Mateo County Health Department.

2. PRESENTATIONS

- A. Matt Fabry reported that the proposed Municipal Regional Permit (MRP) process is still progressing. The program component workgroups (municipal government maintenance, public information/participation, new and redevelopment, commercial/industrial and illicit discharges (CI/I), and watershed/monitoring) are wrapping up their efforts and completing their work products. Matt indicated the New Development workgroup had its last meeting the previous week, Ward Donnelly indicated the CI/I workgroup was targeted to finish by March 15, and Habte Kifle with the Regional Board indicated the Municipal Maintenance group was finished.

Matt reported the biggest development was related to the Steering Committee, which was originally intended to include only BASMAA (Bay Area Stormwater Management Agencies Association) representatives and Regional Board staff. However, at the January Steering Committee meeting, Regional Board staff opened attendance up to selected Non-Governmental Organizations. BASMAA representatives were very disturbed by this development, as it was done without consulting BASMAA and represented a significant shift from the originally agreed-upon process developed by BASMAA and Regional Board staff when the MRP was first proposed. The original process was supposed to consist of the workgroup meetings, which would include BASMAA, Regional Board, and NGO representatives, the Steering Committee of BASMAA and Regional Board staff, which would draft permit language from the work group products, and then a series of three public workshops prior to the Regional Board's normal public review and comment process for adopting the draft MRP.

Habte discussed the Regional Board's need to involve NGOs early in the process, and due to the small number of NGO staff and the frequency/number of workgroup meetings, NGOs found it more productive to attend the Steering Committee meetings than the workgroup meetings. Habte also stressed that the NGOs believe they should be involved at the Steering Committee level, as that is the decision making body. Matt reminded everyone of the website he previously emailed (www.waterboards.ca.gov/sanfranciscobay/mrp.htm) where the Regional Board provides minutes and work products for all the workgroups and agendas/schedules for future tasks.

- B. Fred provided a brief update on the Regional Board's Total Maximum Daily Load (TMDL) efforts. He provided copies of the Regional Board's Staff Summary Report from the February 8, 2006 Regional Board meeting and recommended anyone interested in TMDLs read the summary report. He pointed out the last page of the report gives a schedule for future TMDL completion, including San Francisquito Creek Sediment in June 2008, Butano, Pescadero, and San Gregorio Creeks Sediment and San Mateo Coastal Basin Pathogens by June 2009. Fred mentioned approximately 600 TMDLs have been officially adopted in California, but none have been officially approved in the Bay Area. Official approval includes the Regional Board, the State Board, Office of Administrative Law, and U.S. EPA.
- C. Matt gave a brief update on AB1546 funds and referenced the final letter he emailed to attendees from C/CAG regarding exact first-half fiscal year 05/06 dollar amounts for each city and the forms for requesting reimbursement. Matt also discussed efforts at each subcommittee to brainstorm ideas for

use of the programmatic portion of the AB1546 funds. Each subcommittee has been asked to come up with ideas for the funds by their next meeting. Matt will work with the subcommittee chairs, Fred Jarvis, and Susan Hiestand to look at proposed project ideas as compared to selection criteria and attempt to make project recommendations to bring back to the TAC for evaluation. Matt requested any project ideas be forwarded to him.

- D. Matt gave an update on the Clean Estuary Partnership, a partnership between the Bay Area Clean Water Association (wastewater treatment plants), BASMAA, the Regional Board, and refineries. BACWA and BASMAA both contribute approximately \$0.5 million each per year to fund the Partnership, which focuses on data collection to support the Regional Board's TMDL efforts. As discussed at the last TAC meeting, the usefulness of the funded data collection efforts is in question at this time. BASMAA representatives believe there are certain aspects of the Partnership that are worth continuing, but are concerned about continuing to fund other aspects of the Partnership that have little benefit. Further discussions are ongoing, and Matt will keep the group updated as developments occur.
- E. Matt updated the group on the Bay Area Hydrology Model (BAHM), indicating that development of the BAHM is progressing. A Notice to Proceed will be issued to Clear Creek Solutions, the model developer, any day now. STOPPP is funding the regional portion of the BAHM with Alameda and Santa Clara's programs, and county-specific tasks alone in order to calibrate the model to San Mateo County's rainfall and soil data. There was some discussion regarding the technical aspects of each program's Hydromodification Management Plans, and the Regional Board's review process. The differences between Contra Costa's approach and San Mateo, Alameda, and Santa Clara's approach were discussed.
- F. Matt presented the draft FYs 2006/07 and 2007/08 General Program budgets and workplans for each subcommittee, with further input from Fred and Susan on their particular portions. Matt described the General Program budget components and the rationale behind increasing or lowering any of the budget numbers. Cynthia Royer requested information on past revenue and future revenue estimates, as well as annual amounts expended in previous years for the various budget items. Matt discussed the uncertainties associated with the Municipal Regional Permit and the effect it may have on the Program's budget. Susan described the portions of the Public Information/Participation budget that had changed from the previous year. The group approved the proposed workplans and budgets unanimously, with one abstention (Daly City).
- G. Matt discussed the C/CAG Board's desire to put the technical consultant contracts out for proposals, given that many years have passed since the last proposal request. Matt provided copies of the current scopes of work for both contracts (EOA and County Health) and requested attendees review and comment on any changes they would like to see in a future contract or suggestions for the Request for Proposals (RFP). Cynthia said she thought there is not enough time to develop a thorough, well-planned RFP, go through the selection process, and get a contract in place by July 1 when the current contracts end. She said any effort to get an RFP out that quickly would likely not include a thorough needs analysis for what the STOPPP program requires. Norm Dorais echoed Cynthia's comments, adding that it costs a lot of money for entities to prepare proposals, and we shouldn't ask people to go through that process if it hasn't been well thought-out. Cynthia recommended the existing contracts be extended for another year, allowing time for an RFP to be thoroughly developed and issued with the plan to get another contract ready to go by March of 2007. She also volunteered to be involved in the process. Eva Justimbaste also added that waiting would give us more information about the Municipal Regional Permit and what changes may be required as a result of that process. Cynthia made a motion to recommend to C/CAG that both existing contracts be extended for one year through June 2007 and an RFP be prepared in the coming months with the intent of selecting consultants and having a contract ready by March of 2007. Motion was seconded and passed unanimously.
- H. Habte Kifle indicated he didn't have any additional information to provide for the Regional Board report.

3. SUBCOMMITTEE REPORTS

PUBLIC INFORMATION/PARTICIPATION – MARILYN HARANG

Susan Hiestand reported that PI/P discussed the Municipal Regional Permit, talked about an upcoming regional pharmaceutical takeback event, approved the proposed workplans and budgets for 2006-07 and 2007-08. PI/P also discussed the new Universal Waste regulations and the image design and branding proposal review process. The next meeting is scheduled for March 14th.

COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE – WARD DONNELLY

Ward reported that CII discussed plans for the upcoming training workshop on March 30th, went over the apartment complex outreach efforts, discussed the Municipal Regional Permit process, looked at the restaurant and vehicle service facility Best Management Practice checklists, as well as Alameda's version of the STOPPP business inspection form. There was also discussion that Illicit Discharge Source Identification forms no longer need to be submitted in the annual report, but need to be kept at the municipality, and that the wording was changed in the annual report regarding tracking handouts. The group also brainstormed ideas for using AB1546 programmatic funds. The next meeting is scheduled for April 13.

NEW DEVELOPMENT – MATT FABRY

Matt reported that the New Development Subcommittee discussed the BASMAA translation projects related to construction Best Management Practices trifolds, and that Leslie Lambert from Portola Valley agreed to take over Eva Justimbaste's role as STOPPP's representative on the BASMAA New Development Committee. The group had an update on the Municipal Regional Permit, and discussed the new New Development Projects Table for the annual report's deliverable forms. They discussed the Builder's Outreach flyer, and received an update on the spring training workshop that will be held in Redwood Shores on May 18th. The group also brainstormed ideas for using AB1546 programmatic funds. The group approved the draft workplans and budgets for 2006-07 and 2007-08. The next meeting is scheduled for March 7th.

MUNICIPAL GOVERNMENT MAINTENANCE ACTIVITIES – Gary Francis

Steve Tyler reported the group had not met in January but that the new Chair for the group was Gary Francis from the Town of Hillsborough.

PARKS AND RECREATION IPM GROUP – VERN BESSEY

Vern reported that the workgroup had not met and the next meeting is on March 7th.

WATERSHED ASSESSMENT AND MONITORING –FRANK MANDOLA

Frank reported WAM discussed use of AB1546 funds, approved the proposed workplans and budgets for 2006-07 and 2007-08, discussed the current state of watershed assessments in the County, and discussed options for spending unused WAM funds. He also indicated the next meeting will be a field trip to Belmont Creek on April 13th and will include a brief talk by an EOA staff member who is an expert on Belmont Creek issues. Lunch will be provided.

4. PUBLIC COMMENTS

None

5. ANNOUNCEMENTS

Vern Bessey asked if everyone else had received a solicitation requesting municipalities participate in the Integrated Regional Watershed Management Plan (IRWMP). Most cities said they had also received the solicitation. Chris Shirley with San Mateo County explained that the IRWMP was funded by state grants and more participation from San Mateo County was being solicited due to the lack of a countywide flood control district, which is common in other counties. Also, participation in the IRWMP is a requirement for consideration of Proposition 50 grant fund requests, so any city who wants to pursue these grant funds must participate. Participation is free and there are three different levels at which municipalities can choose to participate. Matt asked whether STOPPP should be a participant, and the idea of a presentation by the IRWMP consultants to the C/CAG Board was suggested.

6. ADJOURNED